



## FINANCIAL POLICY

We are committed to providing you with the best possible medical care at the lowest possible cost. Prompt payment allows us to control costs, which ultimately keeps our fees to a minimum. The following is a statement of our financial policy that we require you to read and sign prior to your first treatment:

Payment in full is due at the time of service. We accept both cash and checks. Our practice participates with most insurance carriers and, as a courtesy to patients, we will file claims directly with the respective insurance company. At the time of service, we require payment for any non-covered services, standard co-pay, and coinsurance. Patients whose co-insurance is based upon a percentage of the charge should pay their designated percentage of the bill at the time of service. If you have a deductible that has not been met, your insurance carrier will apply services to that deductible.

Patients are responsible for obtaining the necessary referral form, if their insurance company requires one. In the event that you are seen (by your acknowledgement) without the proper referral/authorization as required by your insurance carrier, you will be responsible for payment of all fees at the time of service. We will file a claim with your insurance carrier and reimburse you if they issue payment to us. We ask that you participate in any dispute with your insurance carrier regarding your policy guidelines and regulations.

Please be aware that few insurance companies attempt to cover all medical costs. Some companies pay fixed allowance for each procedure/service while others pay only a percentage of the costs. Our practice is committed to providing the best treatment to you, and we charge what is usual and customary for this area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates that may bear no relationship to the current standard and cost of care in this area.

Returned checks and balances referred to outside collection services are subject to additional fees. In addition, patients whose accounts have been referred to collection agencies must pay any outstanding balance and pay for each visit in full at the time of the appointment before additional services/care will be provided.

Unless we are notified at least 24 hours in advance, our policy is to charge for missed appointments.

Our practice believes that a good doctor-patient relationship is based upon effective communications. If you have any questions, please feel welcome to contact us at 503-233-8113.

By signing below I agree that I have read and understand this policy.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Sellwood Family Medicine, LLC**

1567 SE Tacoma St. Portland, OR 97202  
Tel:(503) 233-8113 Fax: (503) 239-8937

**Consent to Treatment of A Minor**

I, being the parent/ guardian of \_\_\_\_\_, a minor, the  
age of \_\_\_\_\_ do hereby consent, authorize and request Dr. Leigh Ann Chapman or Dr. Patrick Chapman to  
administer such treatment deemed advisable, necessary or requested on the above minor.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Parent or Guardian)

## Patient Health History

Mother's Name: \_\_\_\_\_ Fathers Name: \_\_\_\_\_

Siblings (and ages):

What are your main health concerns and expectations for this visit?

Who are your main caretakers?

Who is your Primary Care Physician (PCP) and when was your last visit? Why?

Do you have any pre-existing medical conditions or diagnoses?

Do you have any allergies or sensitivities to drugs, foods, environmental factors or otherwise?

Were you vaccinated? Which ones and at what age?

What are the major stressors in your life?

When and where have you traveled outside of the country?

Are you taking any medications?

<u>Medication</u>	<u>Dose</u>	<u>Frequency</u>	<u>Reason/ condition</u>
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Are you taking any supplements, vitamins or herbs?

<u>Supplement</u>	<u>Dose</u>	<u>Frequency</u>	<u>Reason/ condition</u>
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**Diet/ Nutrition:**

Were you breast fed? Yes/ No      If so, for how long? \_\_\_\_\_

If formula fed, what kind (soy, dairy, nutramagen, etc.) \_\_\_\_\_

What is your diet like? (Typical breakfast, lunch dinner and snack) Food Cravings?

What kind of pets do you have? (indoor and outdoor)

Do you have a faith/ spirituality and how important is it in your family's life?

What are your favorite toys/ hobbies/ interests?

Are there other things I should know about you?